

Returning Student Registration Notice

Dear Parents:

Tzu Chi Academy New York's open registration for 2018-2019 returning students is **March 24th** and **April 14th** during hours of **9am-10:30am** and **11am-11:45am** at the school's cafeteria. Returning students will be guaranteed a spot if you register during this period. You do not need to come early to wait in a line!

Please bring the following to registration:

1. Child's Chinese and English names, and current Grade/Class (for example, Grade 3-A)
2. Cash or Check made out to "Tzu Chi" (For ease of processing, please write one check per Child. If a family has two children, please write two checks, three children write three checks)
3. Please visit the school's website www.nytcshool.org to download the complete registration forms which included medical release & media release authorization forms. Each student must have all 3 forms fill out. Without the completion of all 3 forms, your registration will be denied. Please fill out all the forms clearly and legibly.

Tuition fee and refunds:

- Tuition: \$440.00 (entire school year)
- Refund: Please refer to the registration form

Mandatory requirements and high standards of student behavior: Wear white uniform with Tzu Chi logo and navy long pants, and follow school's rules and regulations. If the student is unable to adhere to the requirements and rules, please reconsider the registration carefully. Tzu Chi Academy New York reserves the right to have students repeat the same grade if students are unable to meet minimum grade requirements.

SIBILINGS of returning students have priority to register on 3/24 & 4/14 as "NEW STUDENT"

All other new and transfer student registration date: May 19th at 9am

- Tuition: \$440.00 (entire school year)
- Uniform fee: School uniform must be purchased from the school (Short Sleeve-\$15.00, Long Sleeve-\$20.00). You will need to purchase long navy pants on your own.
- Registration Fee: All new students will need to pay one-time \$20.00 registration fee
- New Student Qualifications: Limited to Chinese language beginners born during Jan 1, 2013 and September 8, 2014
- Proof of age: New students are required to provide birth certificates or passport as proof

Transfer Students Information **Registration Date: May 19th at 9am**

- Tuition: \$440.00 (entire school year)
- Uniform fee: School uniform must be purchased from the school (Short Sleeve-\$15.00, Long Sleeve-\$20.00). You will need to purchase long navy pants on your own.
- Registration Fee: All transfer students will need to pay one-time \$20.00 registration fee
- Transfer Student Pre-Requisite: Must pass our language assessment test. Limited seats available. We will post the exact number of seats available in each grade on 4/30/2018.

Thank you for your cooperation & support
Tzu Chi Academy New York Registration Team