

August 16, 2020

Dear parents:

**Saturday, 09/12** is the first day of the new school year! Due to the COVID-19 coronavirus this year, the New York City DOE has decided to adopt a hybrid teaching model. However, considering the safety of our students, teachers, and volunteers, we've decided to start the new school year with e-learning. When the New York City DOE is able to fully return to school and our rental lease is approved, we will notify everyone in writing of the day we can all return back to school safely.

We need your cooperation for taking care the following matters before school start.

1. We would like to ask the parents to come to Tzu Chi office to pick up student's textbooks, workbooks, and academic achievement awards and trophies for the previous school year on **Saturday, 09/05.**

Due to COVID-19, uniform orders will be delayed. If uniforms can arrive on time, we will distribute it to those who have ordered on the same day. If not, we will notify you for a new pick up day.

To avoid overcrowding, please arrive at the following time according to student's grade level.

**10:00~11:30AM: Pre-K to 3rd Grades only**

**12:00~01:30PM: Grades 4 to 9 only**

**Please try to make every effort to pick up during the above assigned time.** For family with multiple students, you can choose either one of the student's time slot.

2. Student's assigned class and academic calendar have posted on the school's website: Please check our website regularly for most updated information. If you didn't see your child's name on the class assigned list, please write an email to the school email address: **academy\_ny@tzuchi.us**

3. The school has implemented e-learning regulations. Students and parents should cooperate fully. Please open the button below to view the regulations.

E-learning is a challenge for teachers, students, and parents. Only when we work together we can achieve the quality of teaching. Teachers of each class will be contacting parents before the start of school. Please check your email often during this period. In addition to the e-learning regulations set by the school, if the teacher has additional class rules, please cooperate with the teachers as well.

Thank you for your support and cooperation.

Tzu Chi Academy New York Administrative Team

NY Tzu Chi Office :

137-77 Northern Blvd.

Flushing, NY 11354

Tel:(718)888-0866

Email: [academy\\_ny@tzuch.us](mailto:academy_ny@tzuch.us)

Website: [www.nytcschool.org](http://www.nytcschool.org)