

親愛的家長：

九月八日是新學年的開學日！以下幾件事情務必請所有家長們配合：

- 1) 所有人都只能由正大門進入學校，請不要試著從後門或側門進入！
- 2) 今年學校將嚴格執行學生準時到校及遵守交通規則制度，請務必全力配合！
- 3) 上課時間是九點準時開始。8:45am 以前到校，車子會很好停。九點車子開到學校就表示已經遲到了！學生必須每週在九點以前進教室入座。經常性遲到者將由學校輔導處進行溝通勸導。若不見改善，學校有權給予退學處分。請至學校網站查閱校規：www.nytcshool.org
- 4) 為了學生及大家的安全，接送孩子務必聽從交通志工的指示。Oceania Street已改成狹窄的雙線道，除了一定走斑馬線外，請提早到校。多一點耐心，大家平安最重要。上課時間學校特設Drop off Zone讓家長暫靠，方便學生下車。Drop off Zone嚴禁停車，違規者將馬上通知吊車拖走。學校門口全面禁止雙排停車，違規者也將立即通知吊車拖走。本校注重人文教育，請家長做良好示範遵守交通規則。為了維護大眾的安全以及紐約慈濟人文學校的聲譽，屢犯者的家長學校有權給予學生退學處分。
- 5) 請學生一定要穿白色慈濟制服，深藍色長褲到校。學校不允許學生穿短褲，或者其他顏色的長褲。切勿穿拖鞋及夾腳鞋！
- 6) 新生若尚未領到制服，請於 8:30am 到學校地下室餐廳領取。
- 7) 學生進入學校大樓後，請直接進編排的教室。查詢學生編班及教室請點閱學校網站：www.nytcshool.org。若學校網站上查不到學生名字&班級，請提早 20-30 分鐘到校。辦公室門口設有查詢服務。
- 8) 開學日當天早上送孩子到校後，請所有家長至禮堂參加家長大會。今年除了要和大家介紹新任校長及行政團隊之外，還有一些政策需要家長們的配合。請所有家長務必撥冗參加！
- 9) 家長在任何時間離開學校大樓，只能由正大門出去。其他側門或後門一開啟，警鈴將作響。這會造成學生&老師很大的干擾。請務必配合！
- 10) 放學請準時來接學生。時間&出口請參閱學校網站：www.nytcshool.org

Dear Parents:

Our first day of school is September 8. We need your help to comply with the following:

- 1) Everyone should only enter the building thru the main entrance from Oceania Street, please do not use the back door or the side doors.
- 2) This year, the school will strictly implement the students' punctuality and attendance policy. Also, parents must abide the traffic rules system. Please be sure to cooperate fully!

3) Classes start at 9:00am promptly. There is a good amount of parking spaces if you arrive at the school before 8:45am. If you reach the school at 9:00am, you are already late. Please be advised that students must **be seated in the classroom by 9:00am**. Frequently late arrivals will be communicated and advised by the School Counseling Office. If there is no improvement, the school reserved the right to withdrawn the student from school. Please be sure to check school regulations on our website: www.nytcshool.org

4) For the safety of students and everyone, we asked all students and parents obey instructions from traffic safety volunteers. Please use the pedestrian crosswalk with your children, or obey instructions from traffic safety volunteers. Please be patient as safety is most important. Please arrive school early to allow extra time to park your car. We have reserved spots marked as **Drop off Zone** for your convenience during the morning to unload students. Please be aware that any car park in the drop off zone will be immediately towed away at your own expense. **New traffic law strictly prohibits double parking on Oceania Street.** Violators will be immediately towed at your own expense as well. In order to maintain the safety of the public and the reputation of the Tzu Chi Academy, we reserved the rights to withdrawn the student from school of a repeat offend parents.

5) Students are required to wear white Tzu Chi uniform shirts with long navy pants. Shorts or other color long pants are not allowed. Please do not wear slippers nor flip flops.

6) For those new students who have not received their uniforms, please arrive at **8:30am** to pick up the uniform at the basement cafeteria.

7) Upon entering the school, students should proceed immediately to their assigned classroom. Please check the school website www.nytcshool.org for classroom assignments. If you cannot find your child's name and classroom on the website, please arrive 20-30 minutes early and inquire at the information booth outside the Office.

8) All parents are required to attend the back-to-school meeting in the auditorium after dropping off students. The meeting will start at 9:30am and last about 1-2 hours. In addition to introducing the new principal and administrative team, there are some important policies that require the cooperation of parents. All parents must take the time to participate!

9) Parents should utilize the main entrance when leaving the building. Alarms will be set-off if any of the back or side doors are opened. This will cause major distractions to students and teachers. Please comply with this request.

10) Please arrive promptly to pick up students after class. For class time and exit information please refer to the school website: www.nytcshool.org

Gratefully yours,

Tzu Chi Academy NY Administration

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感恩合十

www.nytcshool.org